**Statusrapport/**Status report

***Udfyld statusrapporten på dansk, norsk, svensk eller engelsk.*** *Comkplete the status report in Danish, Norwegian, Swedish or English.*

1. **Projektinformation/** Project Details

|  |  |
| --- | --- |
| **Projekttitel/** Project Title | |
| **Projektnummer/** Project Number NKL-xxxx | **Journalnummer MIM/**File Number MIM |
| **Planlagt startdato /**Planned Start Date | **Evt. ny startdato /**Actual Start Date |
| **Planlagt afslutningsdato iflg. kontrakt /** Planned Completion Date according to contract | **Evt. aftalt ny afslutningsdato/**  Actual Completion Date |
| **Bevillingssum/Kontraktsum i DKK (per år + total project period)/** Grant/Contract Sum per year in DKK (per year + total project period): |  |
| **Kontaktperson NKL /**Contact person NKL: | |

1. **Projektets forvaltningsorgan/** Project’s Administrative Body

|  |  |
| --- | --- |
| **Organisation** Organization  **Adresse** Postal Address **CVR**/VAT:  **Telefon** Phone I **E-post** E-mail |  |
| **Ansvarlig chef/ tegningsberettiget**  Manager in charge/signatory  **Telefon** Phone I **E-post** E-mail |  |
| **Projektleder** Project Manager  **Telefon** Phone I **E-post** E-mail |  |

1. **Projektets resultater/**Project Results

|  |  |
| --- | --- |
| **Følger projektet projektmål og aktiviteter i relation til projektplanen/ansøgning**  Has the project followed the goals established in project plan/approved application | Ja/Yes  Nej/ No |

|  |
| --- |
| **Opsummér kort status for mål, aktiviteter og resultater hidtil i relation til projektplanen/godkendt ansøgning** Summarize in brief the project’s aims, activities, and results as to this date in relation to project plan/approved application |
| **Vigtigste resultater hidtil:** Most important results so far: |
| **Anden information, f.eks. ændringer i projektplan etc.**  Other information, changes etc. |

1. **Projektets Regnskab/** Project’s Final Accounts

|  |  |  |  |
| --- | --- | --- | --- |
| **Dato for Regnskab (angiv regnskabsperiode for hele projektregnskabet)**  Date of final accounts ( full project period) | | **Ange regnskab i DKK** Account in DKK | |
| **Budget**  Budgeted | **Regnskab\***  According to final accounts\* |
| **Indtægter**Revenue | **NKL’s tilskud** NKL’s grant |  |  |
| **Andre tilskud** Other grants |  |  |
| **Totale indtægter** Total revenue (A) |  |  |
| **Udgifter** Expenditures | **Løn, sociale kostnader osv.** Salary, social costs etc. |  |  |
| **Rejser** Travels |  |  |
| **Kommunikation, inkl tryk** Communication incl. printing costs |  |  |
| **Evaluering** Evaluation |  |  |
| **Overhead, hvis godkendt** Overhead, if approved |  |  |
| **Andre udgifter** Other expenditures |  |  |
| **Totale udgifter** Total expenditures (B) |  |  |
|  | **Projektets regnskab resultat (A minus B)**  The project’s financial state (A minus B) |  |  |
| **Del af tilskud fra NKL endnu ikke modtaget**  Part of NKL grant still undisbursed |  | |
| **Kommentarer til regnskab /** Comments to accounts. | | | |

1. **Underskrifter**

Signatures

|  |  |  |  |
| --- | --- | --- | --- |
| **For forvaltningsorganet**  For the administrative body | |  | **Projektleder** Project manager |
|  |  | |  |
| ***Dato, Underskift 1 (Tegningsberettiget)*** *Date, Signature 1 (*Manager in charge/signatory) |  | | ***Dato, Projektleder*** *Date, Project manager* |
|  |  | |  |
| ***Dato, Underskift 2 (Økonomiansvarlig)*** *Date, Signature 2 (Financial Officer)* |  | |  |